

Classes:

2009-2010

Grade Setup:

Calculations

Y1

Term Weights

S1 50%

S2 50%

(Q1, Q2, Q3, Q4 each 25%)

S1

Term Weights

Q1 50%

Q2 50%

Q1, Q2

Category Weights

Classwork/Labs/Homework 30%

Quizzes 30%

Tests/Projects 40%

S2

Term Weights

Q3 50%

Q4 50%

Q3, Q4

Category Weights

Classwork/Labs/Homework 30%

Quizzes 30%

Tests/Projects 40%

End of Reporting Period

Prior to report cards being generated, all appropriate grading terms must be changed to “complete”

1. Select the grading period.
2. Right click on the term in progress
3. Select complete and click OK.
4. Repeat for addition grading periods. At the end of Semester 1 this includes Q2 and S1.